

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, April 5, 2021, at the Plankinton City Hall. Mayor John Staller called the meeting to order at 6:35 p.m. The Pledge of Allegiance was recited. Members present: Terry Schuldt, Jim Hinckley, Brad Kehn and Pam Vissia. Jason Schurz was absent. City employees present were Eileen Sorsen, Darin Cranny and Chance Boyd. Visitors were J. P. Studeny from SD Mail, Chad Van Laecken from CE Construction; Chris Hill, representing Summer Rec Program.

Mayor Staller entertained a motion to approve the agenda. Vissia made the motion to approve, and it was seconded by Hinckley. All voted aye. Motion carried.

VISITORS:

Chris Hill arrived at 6:30 p.m., to discuss the Summer Rec Program. He said Rochelle Fink and Dani Stange are no longer on the Board. He is the President, Crystal Hoffman is Vice-President, and Wendy Nedved agreed to stay on as Treasurer. Todd Karst is also on the Board. There are 3 Little League teams, and 3 Baseball teams. The town will be hosting one softball and one baseball tournament. They will advertise for concession stand operator(s). Practices will begin around May 5, and he anticipates the first baseball game on or around May 18. The City Council will approve coaches at the May 3 regular meeting. Mayor Staller said Covid waivers for players will be discussed later in this meeting. Chris said that there are 2 Amateur Banker teams this year. If the Council has questions, they should contact him. Mayor Staller stated that he appreciates the Committee's work.

Chad VanLaecken arrived at 6:45 p.m., to discuss the progress of City building repair (hail damage). The biggest problem to getting the whole process finished is the foam roof on the top northwest roof section. The adjustor keeps asking more questions on it, as the numbers on Chad's repair quotes are different than the Exac-To-Mate numbers that the insurance company has. Chad said, "we are close". The insurance is paying for damage on the west and north side of building. The Council wants to repair the east side, as the siding is damaged, and the 2 doors and 2 lower windows need to be replaced. The window frames are rotten. After some discussion, the Council wants to go with the \$23,265.35 bid from CE Construction to repair the east side of City Hall. Hinckley made the motion to have Mayor Staller sign the contract with CE Construction. Schuldt seconded the motion. All voted aye. Motion carried. Mayor Staller asked about the Fire Dept. front doors. Chad will order the shingles and the F. D. doors, so things can get going on the repairs. Chad left at 7:05 p.m.

APPROVAL OF MINUTES:

Vissia made a motion to approve the minutes of the March 1, 2021 regular City Council meeting, as e-mailed out to Council. Seconded by Kehn. All voted aye. Motion carried.

Hinckley made a motion to approve the minutes of the Special March 15, 2021 City Council/Equalization meeting, as e-mailed out to Council. Seconded by Schuldt. All voted aye. Motion carried.

BILLS:

Mayor Staller entertained a motion to authorize Finance Officer to pay bills. Vissia made a motion to authorize bill pay. Schuldt seconded the motion. Kehn abstained from voting. All voted aye. Motion carried.

EFT BILL LIST- PD. AFTER MARCH 15, 2021 SPECIAL MEETING

BI-WEEKLY PAY 6--\$7,841.24; BI-WEEKLY PAY 7--\$7,606.08; F & M STATE BANK—March Bank Fees--\$27.60; IRS—Pay 6 941 Taxes --\$2,549.91; IRS—Pay 7 941 Taxes--\$2,534.74; HEARTLAND CONS. POWER—Electric Loan Pay 22--\$2,483.36; IRS—1st Quar. Mayor-Council 941 Taxes--\$474.32; SDRS—March Retirement Due—2,383.70; SD DEPT OF REV.—Feb. State Sales Tax Due--\$8,044.33.

BILLS PAID AFTER MARCH 15 MEETING AUTHORIZATION

BARRY GEIMAN—Quarter 1 Cell Phone Reimb.--\$150.00; BRAD KEHN—Quar. 1 Cell Phone Reimb.--\$75.00; CHANCE BOYD—Quarter 1 Cell Phone Reimb.--\$150.00; DARIN CRANNY—Quarter 1 Cell Phone Reimb.--\$150.00; DELTA DENTAL—April Empl. Dental Ins.--\$211.00; MAYOR/COUNCIL QUAR. 1 PAYROLL--\$2,862.84; GUARDIAN—Apr. Empl. Life, Ltd. & Std. Ins.--\$308.26; VISA—Elec. Supp., F.O. Supp., V-Plow Cylinder--\$600.20.

BILLS TO PAY AFTER APRIL 5 MEETING

A & B BUSINESS—Copier Contract-3/21-4/20/21--\$159.07; ARS TECTA AMERICA CO.—City Hall Roof Repair Inv. #2--\$7,082.25; A-B RURAL WATER—March Water Purchase/Debt Ret.--\$6,342.40; ADAN ALTAMIRANO—Refund Bal. of Met. Dep.--\$28.26; BORDER STATES—Electric Supp/mat.--\$609.32; CITY OF PLANKINTON—Met. Dep. Applied to #00-399-02-3--\$222.07; CITY OF PLANKINTON—Met. Dep. Applied to #00-360-10-6--\$221.74; DGR ENGINEERING—Elec. Engineering Services--\$1,548.00; FP MAILING SOLUTIONS—3/20-6/19/21 Postage Meter--\$89.85; GOLD KEY PROPERTIES—Meter Dep. Refund--\$27.93; GOLDEN WEST COMM.—March Phones--\$389.04; J. HARLEN CO.—Electric Tools--\$329.67; NW PIPE FITTINGS—Manhole Frames/covers--\$1,672.18; PLANKINTON LUMBER CO.—Supplies/Materials--\$1,417.21; PLANKINTON SERVICE CLUB—Annual Membership--\$35.00; PHEASANTLAND INDUSTRIES—Park & Street Signs--\$983.03; RAMAKER & ASSOC.—Final Pay - Cemetery Mapping/Aerial Photo & 10/16/20-10/16/21 Maint. Fee--\$1,067.50; ROADSIDE C-STORE—March Fuel--\$209.35; RON'S MARKET—Supplies--\$43.55; SD DEPT OF HEALTH—Water Testing--\$15.00; SD DEPT OF TRANSPORTATION—Diesel Fuel--\$492.38; SD FEDERAL PROP. AGENCY—Shop Supplies- \$156.00; SD MAIL—March Publishing & Signs Purchase--\$1,646.54; SPENCER QUARRIES/COMM. ASPHALT—Omega Mix--\$1712.20; STEVE'S WELDING—Maintainer & Snowplow Repair--\$182.60; WHEELCO—Mack Truck Starter--\$181.54.

OLD BUSINESS:

NUISANCE PROPERTIES:

Mayor Staller stated that 2 letters were sent out on March 15 for the properties that they inspected, and he and Building Inspector will take another drive around soon. The house on 5th Street was supposed to be taken down or brought up to code by April 30, or City Attorney will be requested for legal action. Kehn said the house on 1st Street has rodent issues again.

POOL BATHHOUSE:

Mr. Jirsa thinks we can build for around \$250,000. He will try to combine his plans and the previous plans the pool had from another engineer.

SURPLUS AUCTION:

Mayor Staller has talked to the County Commission about combining the auction with the County. Cheryl Dethlefsen will contact Darin to set up a combined auction. The Commissioners would like to hold it by the County shop/Jail Pond area. The plan is to hold it in mid-summer, possibly in July. Pam Vissia is willing to clerk it.

PERSONNEL- Sick Leave/ PTO:

City Attorney, Jim Taylor, suggested to leave the Sick Leave as it currently is, so Council will not make any changes, and will not question on sick leave use.

VISITORS:

Jeff Briggs and Ron Gillen arrived at 7:15 p.m.

SUMMER HANDYPERSON:

Jim Hinckley and Pam Vissia interviewed Breann Schabot for the Handyman part-time summer position, and recommended hiring. Hinckley said, "let's go with our normal starting wage". She will begin at a wage of \$11.00 per hour. Vissia made a motion to hire Breann at the current rate. Hinckley seconded the motion. All voted aye. Motion carried.

POOL COMMITTEE REPORT:

Schuldt said a few people have asked if there could be 2 adult swim nights each week. He will coordinate it with the lifeguards. After all the lifeguards are certified, the Pool Committee want to meet with them (by the end of April) to go over rules and hand out their handbooks. An APA administrator wants the APA students to take swim lessons. Schuldt will talk to them some more. They will need to pay regular lesson fee. A donation for \$10,000 came from the Mitchell Area Charitable Foundation, which will be used to help pay for the engineer working on the new pool bathhouse.

NEW BUSINESS:

TIF DISCUSSION:

Jeff Briggs and Ron Gillen were asked to speak to the Council next. Mr. Gillen said Brosz Engineering looked at SPN's estimates for the lift station by the Briggs Development. He said the estimate was higher than it needed to be, due to previous City plans that were used. It was 17 feet deep then. Now, the location is around North Main, and is at about 12 feet. He does not have a cost estimate yet, however. At this stage, the sewer that needs to be installed is at about 60% of the development. It affects the TIF length. There are people who want to build, and who would need sewer by November. Jeff said there are 3 people who want to build houses, but he cannot sell them until the City would move forward. They will not commit until they know. Mayor Staller's recommendation is to get City Attorney, Mr. Taylor, a SPN representative, Brosz Engineering, and Planning District III, Mayor Staller, Council, and the City Superintendents together at a Special Meeting in the next few weeks, to get the discussion started. Eileen was asked to speak to Mr. Taylor to find out a good time for him to attend and set up a meeting. Mr. Gillen asked if the City would do the Electric phase, and it will. He said water & sewer should be set up by engineers. For the TIF, we are still out at least 3

months. The Council agreed that Mr. Powell did a very good job in explaining it. Mayor Staller thanked Mr. Briggs and Mr. Gillen. They departed the meeting at 7:35 p.m.

SUPPLEMENTAL BUDGET ORDINANCE#2021-1:

The First Reading of Supplemental Budget Ordinance #2021-1 was done. It is needed because the budget adoption process for 2021 was already completed. Insurance money for city buildings hail damage from August, 2020, will be moved from Cash on Hand to Govt. Buildings Capital Outlay to pay for the repair now being done. A \$10,000 donation to the Pool Bathhouse project from Mitchell Charitable Foundation will be added to the Pool Other Current Expense Code, to be used on Larry Jirsa's engineering fees. Vissia made a motion to approve the 1st reading. Seconded by Kehn. All voted aye. Motion carried. Second reading will be on May 3, 2021 Council meeting. Ordinance to be published on May 13, 2021.

COVID WAIVERS:

The Council agreed that they do not want to deal with waivers for Summer Rec. Program/ Pool. They will not do it this year.

COMMUNITY CHIP SEAL BIDS:

The Council will speak to Mr. Clinton Powell about this when he comes to talk at the special meeting later in April.

HEARTLAND:

The City is eligible to apply for a Heartland 2021 Economic Development Grant. In 2020, we received \$5,000 from Heartland. Mayor Staller and the City Superintendents decided to apply for another grant to help with electric infrastructure in the northern part of the city.

J. P. Studeny asked why there is not talk about DENR Grants that he is seeing other communities receive. Mayor said District III will be asked to help find grant/loan money before, or during the TIF meeting with the engineers, developers, and Council.

SDML/WORK COMP FUND:

The City will be receiving a \$1,000 Trenching and Confined Space Grant. It will help with the purchase of safety equipment required for the Lagoon and manholes.

STATE HAZARD MITIGATION:

County Emergency Manager, Skyler Kehn, informed the City that the State Hazard Mitigation has funds for Safe Rooms, and could possibly be tied to the pool bathhouse.

AURORA PLAINS ACADEMY:

Mayor Staller was approached by staff at APA to see if the city would allow them to work at the cemetery this summer, for Community Service hours. The Council did not have any problem with it but will discuss it with APA some more.

SHERIFF'S REPORT:

The February Sheriff's Report was handed out.

BUILDING PERMITS:

There were 2 building permits for March. Brad Kehn, Building Inspector, will look them over for approval:

Michael & Annette McReynolds—Bldg. Permit #31121--Install 16' x 25' x 8' Carport & cement drainage ditch @ 108 E 2nd Street: Curt Guindon—10' x 10' Cement Pad @ 205 E Commerce Street.

STREET SUPT. REPORT:

Darin reported more work being done on the future soccer field at Westside Park. He got his safety equipment ordered- a tripod, winch, air quality tester and harness. His department has been repairing the bottom brackets on the maintainer. They were rusty and cracked, and finally broke. He also replaced hydraulic lines. The Maintenance and Electric Departments did their annual MSHA training on Zoom in March. He needs to purchase a large tarp for the dump truck, as Barry got stopped once while hauling sand. Two culverts were replaced in March, one on 1st and Vine, and the other at 1st and Lawler. Two truckloads of oversize rock were dumped by Krell trucking, as the elevator trucks have been ruining the side of the road coming out of the new bin area. Darin plans on letting that pack in good, and then putting some gravel over the top. Clean up was done at the R.U. Site, ready for summer clean up season. Discharging was started on April 5, as the lagoon cells are getting full. Darin got an estimate from T.J. Scott for replacing the manhole on West 1st Street and replacing 162' of sewer line going to the next manhole. That line has been bad for years and was bad enough many years ago that Bender's could not even get a camera through it. It was on the 5-year plan for 2020, but flooding costs took over. Darin did not receive a bid from the second company contacted. A manhole will be ordered.

ELECTRIC SUPT. REPORT:

Chance Boyd reported that tree trimming started in March and the rain and snow delayed it, but since then they picked up what was cut down and the broken branches that people had stacked by the streets (from the snowstorm damage). He asked the Council if the City Maintenance employees could come in around 3 a.m. some morning and shut off the middle part of town so they could trim some of the bigger branches over the top of lines. It would be safer, and they would run two buckets to get done faster, and hopefully have power back on by 5 or 5:30 a.m. he is working on trenching in electric lines. He contacted DGR Engineering, and Isaac gave him a quote of \$3,500- \$4,000 as the total to have the rest of city engineering done for electric distribution. He is getting quotes for transformers and primary cable for projects that come up. Dakota Pump was contacted to see if it is possible to change the pump at the pool to single phase. If a new pump is cheaper than buying a new 3 phase transformer for the pool, he is hoping to save a few thousand dollars, and go that route. It would be changed out after pool season is done, and construction starts on the new bathhouse. Chance and Barry checked out the lights at the ballfields. The big scoreboard has a lot of the digits out. Last year, he had to buy the whole number board, which was \$590. Just one set of lights can't be ordered. The snowstorms, cold and wind contributed to some outages in March. Chance is signed up for schooling in Rapid City from April 28-30 and will sign up for his test soon after that.

FINANCE OFFICER REPORT:

Eileen Sorsen reported about the high utility bills at the beginning of March, due to the extreme cold in February. The Stimulus Money helped many people get them paid, however. We listened to the Zoom Meeting for the District 4 Municipal League meeting, along with Mayor Staller. There seems to be a lot of possible new laws coming out when they finalize the new Marijuana laws.

MAYOR'S REPORT:

Mayor Staller touched on remote tax collection from out of state vendors. We do get some of that tax money, but the State doesn't break it down. There is currently a burn ban. Chance Boyd will add electric pole cross-arms to our surplus list. The District 4 meeting mentioned how to navigate medical Marijuana coming into effect on July 1st, and the State should be having a special session in May or June. The City doesn't need a spending ordinance until November, which helps in figuring next year's budget. He asked if any of the Council would like to apply for the Heartland Customer Connection Committee. Hinckley asked what it was, and Mayor said it is a liaison for the communities. Mayor said he heard a new house is coming into town, and the clinic may be getting a million-dollar addition on the south side of their building. The Ordinance Book is about all sent in. Covid shots in the State are at about 46% completion. The Plankinton Lumberyard was interested in the City's property just north of their lot, but there is too much underground on it, so the Council and Mayor decided not to sell it.

EXECUTIVE SESSION PERSONNEL, As per SDCL 1-25-2 (1):

Mayor Staller entertained a motion to enter Executive Session at 8:19 p.m. Kehn made a motion to enter Executive Session Personnel, as per SDCL 1-25-2 (1). Hinckley seconded the motion. All voted aye. Motion carried.

Mayor declared the Council out of Executive Session at 8:22 p.m., with no action taken.

Mayor adjourned the meeting at 8:28 p.m.

Signed: John J. Staller, Mayor _____

Attest: Eileen Sorsen, Finance Officer _____