

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, March 1, 2021. Mayor John Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Council members present: Pam Vissia, Brad Kehn, Jim Hinckley, Terry Schuldt, and Jason Schurz. City employees present were Eileen Sorsen, Darin Cranny, and Chance Boyd. Visitors were Gayle Van Genderen Studeny from SD Mail, Chad Van Laecken, from CE Construction and Clint Bultsma, from Bultsma Insurance.

Motion to approve the Agenda by Vissia. Seconded by Kehn. All voted aye. Motion carried.

There were no public comments.

VISITORS:

Chad Van Laecken and Clint Bultsma came to discuss the current and future insurance coverage on the city buildings. From a contractor's perspective, Chad said if we go to RCV (Replacement Cost Value), we have one deductible, and all is fixed. Clint noted that ACV could be more expensive than RCV coverage, and the city hall has RCV on it. With an ACV, we would be responsible for the repairs, but if they aren't fixed, we wouldn't recoup depreciation, and the item is no longer covered if more damage occurs. Clint mentioned that partial repairs "muddy the process". They both agreed that you should always fix what is broken. The Cosmetic Clause on a metal roof means that if it is dented, that is acceptable. But, if it puckers, so moisture can get it, they must replace it. To determine damage, a 10 ft. x 10 ft. square must have 7 to 10 hits for insurance to pay. Cosmetic Clause may not be given by the Underwriters on older roofs. The City Hall does have RCV, but Fire Dept. does not, due to age of building. If there would be a worse hailstorm, and the Fire Dept. and City Shop roofs had worse structural damage, they should be covered. Chad also talked about the current work in progress on the City Hall roof and getting quotes for siding and window repairs. Mayor Staller said he has learned about insurance through this roof damage process. Clint said he will go through the repairs done, in order to bid the 2022 insurance properly. Chad is still working on the very top roof, as it was foam before, and ARS does not install that. He also brought quotes to re-side the back side of City Hall. As soon as all is agreed on with the insurance adjustor, he will start scheduling the repairs. The Council thanked Clint and Chad for their expertise. They left the meeting at 7:20 p.m.

Vissia made a motion to approve the minutes of the regular February 1, 2021 Council meeting. Seconded by Kehn. All voted aye. Motion carried.

Mayor Staller entertained a motion to pay bills. Kehn made a motion to pay the following bills. Schurz seconded the motion. All voted aye. Motion carried.

EFT BILL LIST- PD. AFTER FEB. 1, 2021 REGULAR MEETING

BI-WEEKLY PAY 3--\$7,521.47; BI-WEEKLY PAY 4--\$7,778.13; F & M BANK—Feb. Bank Fees--\$27.60; GW BANK—Feb. Bucket Truck Loan--\$3,186.19; IRS—Pay 3 941 Tax Due--\$2,428.84; IRS—Pay 4 941 Tax Due--\$2,503.91; SDRS—Feb. Retirement--\$2,348.68; SD DEPT OF REVENUE—Jan. State Sales Tax Due--\$6,321.71; WEALTH MGMT. TFM—Water Meter Loan Pay #4--\$6,634.92.

BILLS PAID AFTER FEBRUARY 1 MEETING AUTHORIZATION

AVERA HEALTH PLAN—March Empl. Health Ins.--\$5,483.55; CNH INDUSTRIAL CAP.—Feb. Skid Steer/Excav. Lease--\$1,346.54; CENTRAL ELECTRIC—Jan. Wheeling & Ramp Lighting--\$2,866.25; DELTA DENTAL—March Empl. Ins.--\$211.00; DEPT. OF ENERGY—Jan. Power Purchase--\$17,831.30; EAST RIVER—Jan. Wheeling Fees—\$5,892.60; GT SANITATION—Feb. Garbage Service--\$65.00; GUARDIAN—Empl. Life, Std & Ltd Ins.--\$308.26; HEARTLAND CONS, POWERS DISTR.—Jan. Power--\$48,339.74; SD 811—Jan.

message fees--\$1.05; TECH SOLUTIONS—Feb. IT Contract--\$690.00; VERIZON WIRELESS—Tower Internet/Surface Pro--\$75.16.

BILLS TO PAY AFTER MARCH 1 MEETING

A & B BUSINESS—Copier Contract--\$152.21; AFLAC—Empl. Vol. Ins.--\$181.55; ARAMARK—Rug Contract--\$39.79; ARS, A Tecta America Co.—City Hall Roof Pay #1--\$42,332.75; AURORA BRULE RURAL WATER—Feb. Water/Debt Ret.--\$5,972.80; BARNES & Noble—Library Book--\$184.14; BORDER STATES ELEC.—Elec. Cap. Outlay--\$5,076.04; CITY OF PLANKINTON—Met. Dep. Applied to #00-39-03-7--\$108.62; CITY OF PLANKINTON—Met. Dep. Applied to #00-317-10-8--\$250.00; DGR & ASSOC.—Elec. Prof. Services--\$522.50; DERICK SCHLEUNING—Refund Bal. Met. Dep. #00-39-03-7--\$141.38; GOLDEN WEST—Feb. Phones--\$397.18; JUSTICE FIRE & SAFETY—Ann. Fire Ext. Inspection--\$669.25; MAKE IT MINE DESIGN—Cemetery Map--\$282.23; MCLEOD’S—Office Supplies--\$229.35; OVERWEG AUTO—Jan. Repair--\$2,666.50; PLANKINTON LUMBER CO.—Suppl./Mat.--\$637.52; READER’S DEN—Library Books--\$183.85; ROADSIDE C-STORE—Jan. Fuel--\$103.49; RON’S MARKET—Office & Shop Supplies--\$61.26; RUNNINGS—Shop Suppl./tools--\$476.53; SCHOENFISH & CO., INC.—2020 Annual Report--\$1,100.00; SCOTT SUPPLY—Street Supplies--\$79.20; SD DEPT OF HEALTH—Water Testing--\$15.00; SD FEDERAL PROPERTY—Misc. Shop Tools--\$49.30; SD MAIL---Feb. Publishing--\$1,124.75; STUART IRBY—LED Street Lights--\$1,300.00; TITAN MACHINERY—Rep./Maint.--Mini Excav. Filters & Oil--\$346.76; TRUENORTH STEEL—Culverts--\$2,926.20; VISA—Misc. Equip., Re-built ATV Motor & Supplies--\$4,668.97.

OLD BUSINESS:

NUISANCE PROPERTIES--

There will be inspections by Mayor Staller, Sheriff Fink, Brad Kehn (Bldg. Inspector), and Darin Cranny (Health Inspector) on Friday, March 5, at 9:00 and 9:30 a.m., at nuisance properties on Sixth Street and State Street. The property owner at State Street will also be there. Mayor Staller said the owner is upset that the mowing assessed to her property is more than the lot taxes are. Vissia said the City has always had to mow the property since she has been on the Council. After inspection, the owners have 30 days to correct, and then legal proceedings would start. Kehn asked if the lien goes to a new owner if the property is sold. Mayor Staller said it does.

POOL BATHHOUSE—

Mayor Staller and Melissa Davis (for Pool Comm.) visited with Mr. Larry Jirsa about his architect fees, and other questions they had for the new bathhouse. He said a bathhouse is a simple build, and he would like to use his old design. Mayor wants to meet with him to see if could mesh the design with some ideas the pool committee liked on the Stockwell design, for the \$275,000 estimate. The \$73,000 grant from LWCF was finally ok'd and will run from Feb. 22, 2021 – December 31, 2022. Mr. Jirsa's fees were handed out. Mayor Staller entertained a motion to sign Mr. Jirsa's contract, and the LWCF grant agreement. Kehn made a motion to sign the Jirsa contract. Schuldts seconded the motion. All voted aye. Motion carried. Construction will hopefully begin in early fall, after swimming is done. Vissia made a motion to have the mayor sign the LWCF Grant agreement. Hinckley seconded the motion. All voted aye. Motion carried.

ORDINANCE 16-2-17 UPDATE—

Mayor Staller and Council all agreed that they want to re-write the ordinance in the new Ordinance Book that will be adopted. They thought that was corrected years ago. The extra 30 days added for payment in winter months will be removed in the ordinance.

GARBAGE ORDINANCE—

Mayor Staller talked to City attorney, Jim Taylor, about updating the Garbage Ordinance before putting it in the new Ordinance Book. A local hauler wants the city to take out “sanitize trucks weekly”. Kehn said people complain about dumpsters on the sides of streets, but the alleys won’t work for setting them; there isn’t a good solution. The City would be responsible to fix alleys, and widen them, which is too costly. He mentioned there should be a cement pad under them, and the garbage haulers should wash them out now and then. The F. O. was directed to contact other cities and see how they handle dumpsters. It will be discussed at the March 15 special meeting.

NEW BUSINESS:

ANNUAL REPORT & RESERVE FUND BALANCES—

Schoenfish Auditors were here on February 18 to perform the Annual Report and figure the Reserve Fund Balances. Mayor Staller went over the reports and stated that Sales Taxes had gone up last year. He thinks that was pandemic related, due to people staying close to town to do their shopping. He would like to go over the 5-year plan in June or July.

EQUALIZATION MEETING—

The Equalization Meeting was set for March 15, 2021, at 6:30 p.m., at Plankinton City Hall. The school has been contacted to send a representative. A special meeting will be conducted after the Equalization Meeting.

EASTER HOLIDAY—

The Council granted all employees the full day off on Good Friday, on April 2, 2021.

PERSONNEL HANDBOOK—

The employees have asked the Council if Sick Leave and Vacation can be changed to PTO (Paid Time Off), so it could be used at their discretion. The Council will discuss this more at the March 15 special meeting. They are considering combining the two and having a 75% pay-out when an employee departs.

SAFETY EQUIPMENT—

The Utility Supt. received a quote for manhole & lagoon safety equipment from Stan Houston Equipment for \$8,988.00. Schurz asked what the life expectancy is on it, and that Darin should also get a quote from Dakota Riggers. Discussion will be held on this at the March 15 special meeting.

SURPLUS SALE WITH COUNTY—

This will be discussed at the March 15 special meeting, and a proposed list of items submitted by Maintenance and Electrical will be voted on to surplus.

UNIFORMS—

Mayor Staller asked about putting an amount down for employees to buy steel-toe boots, and Hi-Vis clothing. Finance Officer Sorsen said she has been ordering Hi-vis long sleeve shirts and short sleeve shirts for the employees that need to wear them for safety. Usually about once a year some new ones are purchased, and the city logo put on them. A few years ago, a few Winter hi-vis coats were ordered, as

some employees must be working out in the dark in winter months. No one is abusing that practice. The Council decided to leave the purchasing as is, and not set yearly amounts right now.

STREET RE-SEALING BIDS--

Mayor Staller opened the two sealed bids for chip-sealing streets in 2021.

TopKote, from Yankton—Bid was \$1.4034 per sq. yd, for approx. 30,000 square yards.

Bituminous Paving, from Ortonville, MN—Bid was \$1.77 sq. yard, 32,670 sq. yards.

Vissia made a motion to go with TopKote for 2021 chip-seal. Hinckley seconded the motion. All voted aye. Motion carried.

COUNCIL POOL COMMITTEE REPORT--

Schuldt and Schurz interviewed 6 applicants for summer 2021 lifeguards. The starting wage is \$11.00 an hour. Mallory Bohr applied for Head Lifeguard, and Schuldt said she has some ideas for mock drills, etc. Schuldt made a motion to hire the following 2021 lifeguards—

Mallory Bohr as Head Lifeguard--@ \$13.50 an hr.

Lauren Bruinsma as Asst. Head Lifeguard--@ \$12.50 an hr.

Brianna Gerlach, Jasmyn Lessman, Carter Davis & Vanessa Hoffman as Lifeguards--@ \$11.00 an hr.

Schurz seconded the motion. All voted aye. Motion carried.

The Pool Committee is thinking about opening from 1:00 to 8:00. Adult swim will be from 5:00 to 6:00 p.m., on Monday & Wednesday nights. They plan on having 3 lifeguards on each day's schedule.

SHERIFF'S REPORT—

January's Sheriff's report was previously e-mailed to the Mayor & Council, and copies were available.

BUILDING PERMITS—

There were no Building Permits for the month of February.

STREET SUPT. REPORT—

Darin and city crew have been hauling dirt to the new soccer field. He wants it to be fairly flat and slope it to north and east for drainage. All city equipment was serviced in February. Not too much snow removal in February. New picnic tables for ballfield were assembled. Darin said the old Ordinance Book needs the plumbing section updated. He is not a plumber or inspector, and the State does the inspecting now. The safety equipment for the manholes and lagoon came in at a higher price than expected. Stan Houston's quote is around \$9,000. The Council would like him to also check with Dakota Riggers for a second quote. Darin is hoping to get a \$1,000 grant to help pay for it. He finally got a quote from SPN for the Briggs Development lift station, etc. They say the Brosz Engineering plans are not final enough to go to bid, and more engineering needs to be done. Our engineers talked to Brosz Engineering, and they said that since we are taking over the costs of everything, that they are done with the project, which means we would have to pay our engineers for more work. Discussion will be added to the special March 15 meeting.

ELECTRIC SUPT. REPORT—

Chance said James from MMUA was here in February, and they worked on switching Overweg's to the new transformer, and cleaned up the pole it was fed from, and re-fed Jeff Briggs rental house. He wants to finish the 3-phase underground at the ballfields. This would eliminate the lines going north to the Lagoon. As of now, they are going over the top of the addition on the Ag Building. He plans on starting tree trimming around town soon and may start installing more underground lines soon. A Vac will be rented, as needed. He received a verbal quote for boring across Main Street, for \$5,000- \$6,000, depending how far they have to go. The Council asked Chance to get a written quote. This doesn't include the price of cable or pipe. Chance had DGR draw up a map of the north circuit and would like the whole town done to help tie into future underground. This will be under \$5,000 for the whole town. Mayor and Council would like him to get a quote. Chance talked about getting a pole trailer from MMUA, which would allow us to haul more than the 2 poles they can currently carry. Both bucket trucks were inspected in February, and new teeth were put on the small trencher, and it was serviced, so is ready to go when the frost comes out of the ground.

FINANCE OFFICER REPORT—

Eileen reported that we may get reimbursed for some MMUA expenses for the Electric Supt. Training. The total expenses were sent to Heartland, as they now have a tuition reimbursement program.

MAYOR'S REPORT—

Mayor Staller stated that a verbal agreement was made on the Metz property by Marcia Beltman. The Council will talk about closing Sixth Street by Ms. Beltman at a later date. The City passed the Drinking Water Report for 2020 with flying colors. Mayor stated if Eileen would stay until January, we may be able to schedule our 2-year audit in January. He would like to hire our current Deputy Finance Officer as the new Finance Officer, in house. We will advertise in October for a new Deputy Finance Officer. He talked about advertising for Summer coaches. Spring clean-up days will be discussed at the March 15 special meeting.

EXECUTIVE SESSION, PERSONNEL, as per SDCL 1-25-2(1)—

Kehn made a motion to go into Executive Session for Personnel at 9:07 p.m. Schurz seconded the motion. All voted aye. Motion carried.

Mayor declared the Council out of Executive Session at 9:15 p.m., with no action taken.

Mayor Staller adjourned the meeting at 9:15 p.m.

Signed: John J. Staller, Mayor_____

Attest: Eileen Sorsen, Finance Officer_____