

## City Council Proceedings

The Plankinton City Council met in regular session on Thursday, August 16, 2018. Mayor John J Staller called the meeting to order at 6:31 p.m. Roll call recorded the following members present: Pam Vissia, Brad Kehn, Susan Steele, Jim Hinckley, Terry Schuldt & Tom Madrigal. City employees present were Jeanette Smith, Vern Hill, Darin Cranny & Ivy Haines. Visitors present were Larry McManus, Alan Birmeier & Melissa Davis. The Pledge of Allegiance was recited.

No conflict(s) of interest were noted.

Kehn moved to approve the amended agenda, with a second from Kehn. All voted aye, motion carried.

Larry McManus, representing Tri-County Landfill, shared information on the policies & procedures of the operation. A time of question & answer followed.

Vern Hill, Electrical Sup't, gave his report, which included: a handout of the 'out of city limits' utility charges; a new home going into the new development, a transformer & water main will be installed; the sewer manholes are ready to be installed on 7<sup>th</sup> St & another at Main & Lawler St; have been getting ready for Pheasant Fest; had an unknown donor make a donation of an old RR crossing light that will be on display at the Hotel this weekend; water samples were sent in for testing of lead & copper of which none was detected. The Mayor reported meeting with the Aurora County Commissioners regarding a transformer for the courthouse. It was also discussed that the City would donate the labor for installation of the transformer.

Melissa Davis, representing the Pool Improvement Committee, gave an update of fund raising efforts; news that they had applied for a Wellmark Foundation grant, but were denied; discussion was held regarding the abuse & damage of the new chaise lounge pool chairs & suggestions for the pool handbook updates.

Ivy Haines, Head Lifeguard, reported the following: approximately 75 kids were in the two sessions of swimming lessons; pool rules need to be posted in Spanish, as well as in English; a storage box is needed for pool noodles; new umbrellas are needed for the stands; training is needed on the handicap accessible chair.

Madrigal moved to approve the minutes of the July 2, 2018 regular meeting, with a second from Kehn. All voted aye, motion carried.

Kehn moved to approve the minutes of the July 17, 2018 special meeting, with a second from Madrigal. All voted aye, motion carried.

Kehn moved to approve payment of the following:

SD Dept of Labor-2<sup>nd</sup> qtr payment-162.90; Wealth Mgmt Team-qtrly sew & water loan payment-19,009.17; Central Electric-street lighting-143.00; July Bi-Weekly Payroll 14 & 15-15,186.09; July Lifeguard Bi-Weekly Payroll 3 & 4-7593.78; July Parks/Rec Bi-Weekly Payroll 5 & 6-2478.63; IRS-July 941 taxes-6569.05; Guardian Life Ins Co-emp ins-534.21; Heartland Cons

Power-June power purchase-24,651.81; Delta Dental of SD-emp ins-274.80; Avera Health Plan-emp ins-4604.70; A&B Business-copier contract-112.75; VISA-supp/mat-357.04; SD Dept of Revenue-June sales tax-3869.53; McLeod's- supp/mat-249.90; AmeriPride-rug ccontract-28.64; Aurora/Brule Rural Water- July water purchase & debt retirement-9757.90; Bender's Sewer & Drain-sewer rep/maint-2800.00; CHS Farmers Alliance-other current exp-60.00; Central Electric-July power purchase-1660.58; Clay Brouwer-Cemetery mowings 7, 8, 9 & 10-4800.00; Core & Main-water meter project-25,595.00; Darin Cranny-meals reinb-96.00; WAPA-July power purchse-12,185.60; East River Electric-July wheeling fees-3371.83; Golden West Tele-July billing-399.35; Hawkins, Inc-pool supp/mat-2113.05; Heartland Cons Power Dist-July power purchase-24,800.48; James D Taylor, PC-2018 Bi-annual attorney fees-2316.45; M&L Repair- rep/maint-43.58; MC&R Pools-pool cover & straps-1745.76; McLeods-supp/mat-398.64; Menards-elec supp/mat-43.87; Mike's Const-garbage service-60.00; Mike's Const-dig debris hole-1173.00; Overweg Auto-supp/mat-976.68; Plankinton Builders Supply, LLC-supp/mat-266.37; Aberdeen Ramkota Hotel-water travel/conf-320.97; Roadside 66 Service-supp/mat-438.90; Ron's Market-supp/mat-177.25; Santel Comm-utilities-31.19; SD Dept of Revenue-water testing-15.00; SD Dept of Trans-supp/mat-240.93; Shafer Memorials-stone repairs-7000.00; South Dakota Mail-July legal publishing-465.92; Steve's Welding-rep/mat-18.75; Tech Solutions-IT service-575.00; Topkote Inc-street chip sealing-53,988.18; Verizon-monthly billing-112.71; Vern Hill-water travel/conf-110.20; AFLAC-monthly emp billing-154.14.

Vissia seconded the motion. All voted aye, motion carried.

Building Inspector Kehn reported that the following building permits had been approved & signed: Chance Tobin-#71818 @ 301 S Lawler for a new deck; Holly Wulf-#72718-1 @ 205 E 4<sup>TH</sup> for demolition of a shed; Melvin Mosemann-#72718-2 @ 409 E 1<sup>ST</sup> for a partial new steel roof; Vern & Mary Niles-#8618-1 @ 303 S Campbell for a 9'x20' deck; Ron Kristensen-#81418 @ 801 E 1<sup>ST</sup> for a 12'X20' deck; Arlene VanDenHoek-#81518 @ 601 E 1<sup>ST</sup> for a privacy fence & Zach Scott-#81618 @ 106 E 3<sup>RD</sup> for demolition of a mobile home.

The Mayor led a discussion regarding a generator for City Hall. Emergency Mgmt Director, Jim Nielsen, had shared information about a generator available at Federal surplus. More information is needed on this matter, no action taken.

The Mayor announced that the next regular meeting will be held on Tuesday, September 4, 2018 at 6:30 p.m., due to the 1<sup>st</sup> Monday being the Labor Day Holiday.

The Finance Officer announced that the upcoming SDML Conference will be held October 2-6, 2018 in Pierre. If anyone of the council would like to attend, please let her know before September 7, 2018.

The previously proposed five-year plan was adopted as a guideline for future use.

Discussion was held regarding numerous changes for the employee handbook, which is in the process of being updated.

Steele moved to accept the 2019 Contract Law with Aurora County in the amount of \$63,680.34, with a second from Kehn. All voted aye, motion carried.

Ordinance No. 243 - 2019 Appropriations Ordinance was given first reading. Any potential changes should be brought to the attention of the finance officer before the Monday,

September 4, 2018 meeting. Second reading & adoption will be during this next regular meeting.

The Mayor's report included that more dead trees were removed from the Cemetery; street chip sealing has been completed for this year & Sheriff Fink had spoken with him about possibly purchasing speed limit boards. He also reported that the City has received a Wellmark Foundation Grant in the amount of \$24,000.00, for improvements at West Park. Kehn move to accept this grant, with a second from Steele. All voted aye, motion carried.

The Finance Officer's report included monthly revenue & expenditure reports & there will be a District III meeting in Mitchell on August 30, please let her know to RSVP.

The Maintenance Sup't report included they've done a lot of tree trimming this past month; uncovering a lot of sewer manholes that were buried under chip seal over the years; doing preparation work for chip sealing; attending a FEMA meeting; attending a bucket truck training/safety meeting; the summer help done a lot of painting, clean up at the fairgrounds storage shed & took down the batting cage & other cleanup; he attended three days of water distribution classes & took his test to be certified.

At 9:19 p.m., the Mayor asked for a motion to enter executive session, per SDCL 1-25-2(1) for personnel. Vissia moved, with a second from Hinckley. All voted aye, motion carried. The Finance Officer remained in executive session until 9:25 p.m. At 9:34 p.m., the Utility Sup't went into executive session, he exited at 9:45 p.m. At 9:56 p.m., the Mayor declared to return to regular session, with no action taken.

Kehn moved to increase the wage of Deputy Finance Officer, Eileen Sorsen, from \$16.78 to \$17.53 per hour, effective immediately. The increase was .50/hour for her 3<sup>rd</sup> year as full time, along with a .25/hour increase for more responsibilities with advancing computer duties. The motion was seconded by Hinckley. All voted aye, motion carried.

The Mayor adjourned the meeting at 9:57 p.m.

Signed: John J Staller, Mayor

Attest: Jeanette Smith, Finance Officer

