

City Council Proceedings

The Plankinton City Council met in regular session on Monday, October 1, 2018. Mayor John J Staller called the meeting to order at 7:03 p.m. Roll call recorded the following members present: Pam Vissia, Brad Kehn, Susan Steele & Terry Schuldt. Members absent were Jim Hinckley & Tom Madrigal. City employees present were Jeanette Smith & Darin Cranny. Visitors present were Dani Stange, Melissa Davis, Kevin Bathke, John Steele, Camden Hofer & Clint Brunisma. Representing South Dakota Mail was JP Studeny.

A conflict of interest was noted by Susan Steele, who would refrain from voting on the alley vacate agenda item.

Vissia moved to approve the amended agenda, with a second from Schuldt. All voted aye, motion carried.

A public hearing to vacate an alley at the request of Zach Scott was to be held at this time. Attorney John Steele noted that the decision required 2/3 of council approval. The Mayor announced that no one from the public was in attendance to approve or disapprove, then he requested the council to defer this matter to a special meeting on Tuesday, October 9, 2018 at 6:30 p.m. Kehn moved to approve, with a second from Vissia. Roll call recorded the following: Vissia, Kehn & Schuldt, aye; naye, none; Steele, abstained. Motion carried.

Representing the Summer Rec program was Dani Stange. She gave an update on this past summer's program & stated everyone was pleased with the season. The council thanked her for her time & efforts for this program.

Melissa Davis, representing the Pool Improvements Committee, shared information of their upcoming fundraiser of pie sales & she also reminded everyone to save their Best Choice labels. They have also been applying for more grants & hope to hear from some soon. She also spoke of an upcoming meeting on Thursday, November 1, 2018 at 7:00 p.m. at the Plankinton School. It will be for anyone with interest of hearing about the Spanish integration that is growing in our area.

Kevin Bathke, representing the Plankinton School, asked permission from the council to spray & then burn an area of weeds on the southwest corner of the grounds. After discussion, it was the consensus of the council to grant permission. It was also noted to notify the fire department & have a unit standing by.

Camden Hofer, representing SPN & Associates, shared information that the water meter project is ready to bid. After discussion, Vissia moved to authorize SPN & Associates to start the bid process, with a second from Steele. All voted aye, motion carried.

Clint Bruinsma, representing Bultsma Insurance Agency, shared information of the upcoming renewal of the city employee's health insurance. He handed out different options & will return to the next regular meeting.

Kehn move to approve payment of the following:

AmeriPride-rug contract-30.98; DGR & Assoc-electrical project-3200.00; Bi-Weekly Payroll-pay 18 & 19-15,142.88; Mayor & Council-3rd qtr pay-2909.01; IRS-Sept 941 taxes-5089.79; SDRS-Sept retirement-2240.60; Avera Health Plan-employee insurance-4604.70; Verizon Wireless-cell phones-112.71; The Guardian Life Ins-employee insurance-534.21; Tech Solutions-IT contract-575.00; SD One Call-Aug message fees-16.80; NW Pipe Fittings-E. Meadow fire hydrant-2544.01; Heartland Cons Power-Aug power purchase-17,954.12; East River Electric-Aug wheeling fees-3055.15; Dept of Energy-Aug power purchase-12,676.59; Central Electric-ramp lighting-1566.85; AFLAC-emp voluntary ins-154.14; Delta Dental-employee insurance-274.80; SD Dept of Revenue-Aug sales tax-4204.73; A&B Business- copier contract-112.75; AmeriPride-rug contract-30.98; Aurora/Brule Rural Water-Sept water purchase & debt retirement-7579.90; Bender's Sewer-5th & Kimball manhole-1506.00; Core & Main-electrical project-2405.00; DGR Engineering-prof services-1485.00; FP Mailing Solutions-postage meter contract-89.85; Forterra-sewer cap outlay-1504.05; Golden West Tele-Sept billing-388.66; Menard's- shop tools-319.00; Mike's Const-7th St sewer capital outlay-10,243.94; Melvin Mosemann-deposit refund-172.83; City of Plankinton-apply to acct 271-02-2-\$77.17; Mike's Const-garbage billing-60.00; Overweg Auto-rep/maint-74.97; Pheasantland Ind-water tower sign-76.11; Plankinton Builder's Supply-supp/mat-1008.70; Ron's Market-supp/mat-64.25; SBS CyberSecurity-other current exp-712.51; SD Dept of Health-water sample testing-294.00; SD DOT-supp/mat-108.49; SD Electrical Council-2019 Membership Dues-40.00; SD Federal Property Agency-generator & supp/mat-1952.50; South Dakota Mail-Sept legal publishing-547.40; VISA-supp/mat-20.83; City of Plankinton-apply meter deposit to billing 238-03-0-\$250.00; Chance Boyd-meter deposit refund-73.82; City of Plankinton-apply meter deposit to billing 317-06-9-\$176.18; Carolina Guevara-interpreter services-25.00.

Steele seconded the motion. All voted aye, motion carried.

After discussion, Kehn moved to purchase new playground equipment from Play & Park Structures, item Nexus (10-118807) with double swing post in a natural color, for the West Side Park. Steele seconded the motion. All voted aye, motion carried.

Discussion was held regarding utility surcharges & facility charges. No action taken.

A first draft of the updated employee handbook was handed out to the Mayor, council & employees present for review.

Steele moved to approve the following:

Resolution 10-1-18 of Governing Body

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreations projects;

NOW, THEREFORE BE IT RESOLVED:

1. That **John Staller, Mayor** is hereby authorized to execute and file an application on behalf of the **City of Plankinton** with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the **Plankinton Pool Improvements Project** for the **City of Plankinton**, South Dakota and its Environs.
2. That **Jeanette Smith**, Municipal Finance Officer, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the **City of Plankinton** shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Certification of Recording Officer

The undersigned duly qualified and acting Municipal Finance Officer of the **City of Plankinton** does hereby certify: That the attached Resolution is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the **City of Plankinton** duly held on the **1st day of October 2018**, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of October 2018.

Recording Officer Signature: Jeanette Smith, Finance Officer

Kehn seconded the motion. Roll call recorded the following: Vissia, Kehn, Steele & Schuldt; aye. Naye; none. Absent & not voting: Hinckley & Madrigal. Motion carried.

The Mayor presented a resignation letter from Tom Madrigal of Ward II. The Mayor & Council thank Tom for his years of service. It is with deep regret & appreciation that Kehn moved to approve the resignation, with a second from Vissia. All voted aye, motion carried.

The Mayor's report included The Corner Café opened today, loan papers have been signed & returned for the water meter project, the fall clean up days will be October 9 & 10 & Heartland Cons Power Dist budget meeting will be October 25 in Madison.

The Finance Office's report included the revenue & expenditure report from September & the upcoming SDML conference in Pierre this week.

The Maintenance Sup't report included winterizing, work being done at the new development, helping with installation of sewer line & manhole on 7th St, he & Vern went to Federal Surplus in Huron to purchase a new generator for city hall, which was installed, storm drains have been cleaned, servicing the generator at the lagoon & other general work.

The Mayor adjourned the meeting at 9:25 p.m.

Signed: John J Staller, Mayor

Attest: Jeanette Smith, Finance Officer

