

City Council Proceedings

The Plankinton City Council met in regular session on Monday, November 5, 2018. Council President Pam Vissia called the meeting to order at 6:30 p.m. Roll call recorded the following members present: Susan Steele, Jim Hinckley & Terry Schuldt. Mayor John J Staller & member Brad Kehn were absent. City employees present were Jeanette Smith, Vern Hill & Darin Cranny. Visitors present were DeEtte Bohr, Jill Gislason, Clint Bultsma & Camden Hofer. Representing the South Dakota Mail was Gayle VanGenderen.

The Pledge of Allegiance was recited.

A conflict of interest was noted by Susan Steele, who would refrain from voting on the alley vacate agenda item.

Hinckley moved to approve the amended agenda, with a second from Schuldt. All voted aye, motion carried.

Jill Gislason, representing the Pool Improvements Committee, shared information of upcoming events. A new fundraiser, that will start soon, will be the 'Queen of Hearts Game'. Donkeyball will be held again also. They have received a \$10,000.00 grant from SD Community Foundation. They hope to start the new bathhouse soon.

Clint Bultsma, representing Bultsma Insurance Agency, returned to answer any further questions regarding the options for the 2019 employee health insurance plan. After discussion, Susan moved to approve Avera Health Plans as the provider, with an increase of the employee's deductible from \$250/year to \$500/year, with a second from Hinckley. All voted aye, motion carried.

Camden Hofer, representing SPN & Associates, shared information regarding bid opening for the Water Meter Project. Contingent upon DENR approval, Hinckley moved to award the bid to 3-D Digging & Trucking of Centerville, SD. This bid is for complete replacement, in the amount of \$110,130.00. Steele seconded the motion. All voted aye, motion carried. Camden also went over some recommendations for the project.

At 7:24 p.m. the Council President announced that it was time for the delayed public hearing of 2019 Liquor License renewal applications. It was reported that all applicants have paid the property taxes & checks have been received. No one appeared to approve or disapprove the following application(s). Steele moved to approve the Retail (on-sale) Liquor license renewal application to Commerce Street Grille LLC, with a second from Schuldt. All voted aye, motion carried. Schuldt moved to approve the Retail (on-sale) Liquor license renewal application to Plank Inn, with a second from Hinckley. All voted aye, motion carried. Steele moved to approve the Package (off-sale) liquor license renewal application to Ron's Market, with a

second from Hinckley. All voted aye, motion carried. Hinckley moved to approve the Retail (on-off sale) Wine and Cider renewal for Dollar General Store #18575 at 706 Spaans St. with a second from Schuldt. All voted aye, motion carried. This concluded the public hearing.

No public comments were noted.

Schuldt moved to approve the minutes of the October 1, 2018 regular meeting, with a second from Steele. All voted aye, motion carried.

Hinckley moved to approve the minutes of the October 9, 2018 special meeting, with a second from Schuldt. All voted aye, motion carried.

Hinckley moved to approve payment of the following:

Aurora Cty Treasurer-2nd ½ of 2018 Contract Law-30,793.00; The Guardian Life Ins-employee ins-534.21; A&B Business-copier contract-122.68; Verizon Wireless-Sept billing-190.40; AFLAC-employee voluntary ins-154.14; SD One Call-Sept message fees-7.35; RESCO-electric project switchgear-61,548.21; Forterra Pipe & Precast-7th St manholes-1091.68; Delta Dental of SD-employee ins-274.80; City of Plankinton-meter deposit applied-100.00; Central Electric-Sept ramp lighting-143.00; Avera Health Plan-employee ins-4604.70; VISA-supp/mat-579.11; Chuck Johnson-meter deposit refund-256.20; City of Plankinton-meter deposit applied-93.80; Play & Park Structures-Westside Park equipment-31,318.10; SD Dept of Revenue-Sept sales tax-3579.23; Bi-Weekly Payroll 20 & 21-15,057.65; IRS-941 Taxes-4610.35; SDRS-Oct retirement-2246.06; AmeriPride-rug contract-30.98; A/B Rural Water-Oct water purchase & debt retirement-7401.70; CHS Farmers Alliance-rep/maint-122.20; Central Electric-supp/mat-120.00; Core & Main-Electric & Water Meter projects-40,495.00; DGR Engineering-prof services-3790.00; Golden West Tele-Oct billing-449.19; Industrial Chem Labs-supp/maint-124.48; Jeanette Smith-travel/conf-83.16; John J Staller-travel/conf-109.20; Keely London-meter deposit refund-50.00; Krohmer Plumbing-rep/maint-297.56; McLeod's-supp/maint-71.80; Michael Todd & Co-rep/maint-975.29; Mike's Const-rep/maint-613.59; Rachele Ramler-meter deposit refund & credit balance-697.01; Roadside 66 Service-supp/mat-286.94; Ron's Market-supp/mat-17.57; Schurz Irrigation-ballpark winterizing-113.52; SD Dept of Health-water sample testing-71.00; SD DOT-supp/mat-427.80; South Dakota Mail-Oct legal publishing-886.39; Steve's Welding-rep/maint-124.15; Titan Machinery-rep/maint-611.55; Vern Hill-travel/conf-145.20; Plankinton Builders Supply-supp/mat-628.03; Santel Comm-Nov-Jan billing-31.19; Tech Solutions-Nov billing-575.00.

Steele seconded the motion. All voted aye, motion carried.

Resolution 11-5-18, Amended Resolution Vacating Portion of Alley was unable to be heard, due to the fact of needing 2/3 of council approval, which was not available at this time. It will be heard at the next regular meeting on December 3, 2018.

Discussion was held regarding facility & utility surcharges. The finance officer will contact City Attorney Taylor regarding this matter. No action required.

Discussion was held regarding flex time & Holiday hours. This will be more defined in the updated employee personnel manual. No action required.

Vissia reported that Building Inspector Kehn approved the following permits: #8618-2 to John & Pam VanGorp for a new home at 1000 E Meadow Dr; #10918-1 to Mike & Ida Scott for demolition at 103 E Davenport St; #10918-2 to Zach Scott for demoltion at 500 S Sanborn St; #10918-3 to Mike & Ida Scott at 202 E Madison St; #11118 to Keith & Cathy Albrecht for a 10'x42' deck at 508 E 1st St; #11518 to Arlene VandenHoek for a mud room addition at 601 E 1st St.

It was the concensus of the council to approve the dates of Friday, November 23; Monday, December 24 & Monday December 31 as administrative leave dates for city employees.

The finance officer's report included attending the SDML conference; attending Heartland Cons Power District budget meeting; ordering the new playground equipment for Westside Park & processing grant paperwork; working on the Water Meter project paperwork; expenditure & revenue reports; bank account balances.

The Maintenance Sup't reported winterizing; blading roads; tree trimming; help with electrical work at the substation; clean up days; shop & tree shed cleaning; weed spraying; equipment maintenance. After discussion, Hinckley moved to allow purchase of a new snow plow mount for the white pickup & new front tires for the big loader. Steele seconded the motion. All voted aye, motion carried.

The Utility Sup't reported meeting with DGR Engineering's design engineer; a new electric load management controller & a new switch gear have arrived; a programmer will be here from Core & Main soon to install a few new meters & get information into our computer system. We will have no electric rate increase from WAPA or Heartland at this time. We did receive notice that East River Electric will have a 7% increase in wheeling fees.

At 8:18 p.m., Council President Vissia asked for a motion to enter executive session, per SDCL 1-25-2(1) for personnel. Schuldt moved, with a second from Hinckley. All voted aye, motion carried. Utility Sup't, Vern Hill & Finance Officer, Jeanette Smith remained in executive session.

Council President Vissia moved to enter regular session at 8:30 p.m., with no action taken.

Council President Vissia announced that there will be a special meeting on Friday, November 16, 2018 at 4:00 p.m. for the purpose of conducting interviews.

Council President Vissia adjourned the meeting at 8:38 p.m.

Signed: Pamela Vissia, Council President

Attest: Jeanette Smith, Finance Officer