

CITY OF PLANKINTON

BUILDING PERMIT APPLICATION

Permit No.: _____

1. Name, Address, & Phone Number of Record Title Owner of Real Estate:

2. Address of Real Estate: _____

3. Legal description of Real Estate: Lot _____ Block _____ Addition _____

4. Application is for: () New Construction () Alteration () Moving and Demolition () Change in Use

() Other (explain): _____

5. Name(s) of Contractor/Contractor, Address, Tax, and License Number:

General _____

Plumbing _____

Electrical _____

Heating _____

6. Anticipated use of improvement/structure: _____

7. Give a brief general description of the improvement/structure and materials to be used. (Attach a sketch of

scale drawing of the outside wall of the ground floor, including an overhead view of the entire structure, and

measurements and distances from the lot line of the nearest buildings on the same and adjoining lot, measuring from right-of-way. Also, sidewalk, land, driveway, or other fixed assets.)

8. Describe briefly the plans of installation of:

Driveway plan: _____

Water meter and hookup size: _____

Sewer tap location: _____

Electrical load requirements (overhead or underground?): _____

Load mgt. requirements: _____

9. Total estimated cost of project: _____

10. Estimated date of beginning and completion: _____

11. Date submitted: _____

**The above items must be completed before the permit will be approved.

To the applicant: Please understand the following:

BUILDING PERMIT EXPIRES ONE YEAR FROM DATE SUBMITTED. CONSTRUCTION MUST BEGIN WITHIN 60 DAYS OF ISSUE, OR PERMIT WILL EXPIRE.

A COLORED PLACARD, PROVIDED BY THE CITY, MUST BE PLACED IN A SPOT THAT IS VISIBLE WHILE CONSTRUCTION IS BEING DONE.

1. Excavating:

§ 150.21 EXCAVATIONS IN PUBLIC RIGHTS-OF-WAY.

It shall be unlawful for any person to make or cause to be made any excavation in, across, on or under any street, sidewalk, alley or public ground or remove any earth, soil, paving, gravel, concrete or other material therefrom, without first having obtained a permit therefor from the Building Inspector.

Penalty, see § 150.99

§ 150.24 EXCAVATIONS MUST BE REFILLED.

After the completion of all excavations as provided for in the foregoing sections, the person holding the permit shall promptly restore the excavation by properly refilling the same and shall maintain the same from time to time if the excavation settles in such a manner as to afford free and unencumbered passage for the public. The applicant will as soon as possible, and in no case longer than 30 days after the start of such excavation, completely restore the street, alley, sidewalk or other public place to the same condition as the same was prior to the making of such excavation. In refilling any excavation that has been authorized as hereinbefore provided, the earth shall be thoroughly and compactly settled with water and machine compacting equipment as the refilling is made in such manner that the surface when refilled shall not be any higher or lower than the original surface when the excavations were commenced and settling will be at a minimum.

§ 150.25 FAILURE TO COMPLY.

If at any time after the issuance of any such permit for making any such excavation as provided in § 150.22, the Building Inspector shall find that the work for which the said bond was given and posted does not stand a satisfactory test, or has not been timely or properly refilled, maintained and restored to its original condition, the said Building Inspector shall report the same to the City Council who shall have the authority to replace the excavation in a satisfactory condition and the permit holder or his or her bondsmen shall be required to make full restitution for the cost thereof to the city.

§150.99 PENALTY.

(A) Any person violating any provision of this chapter, for which no other penalty is provided, shall be subject to the penalty provisions of § 10.99.

(B) Any applicant commencing construction prior to issuance of a building permit shall be subject to a penalty of \$100.

2. Electrical:

§ 53.25 CONNECTION FEES.

Any person making an application for electrical services shall deposit with the Finance Officer the sum of \$250. Such deposit so made shall be retained by the city as long as the consumer continues to receive electric service and upon his or her ceasing to receive services, the said deposit so made shall be returned less any sum the consumer owes the city for services furnished.

§ 53.28 METERS; HOW PLACED.

Wherever possible, meters shall be located on the outside of the building to be supplied with electrical current provided that the Superintendent of the Electrical System may permit the locating of the meters in other places when, in his or her opinion, such meter shall be safe from destructive conditions. The correct size of meter to be used on any service shall be determined by the Superintendent of the Electrical System. Meter location shall be the point of ownership.

§ 53.29 METER RESPONSIBILITY.

(A) Each owner or electrical user must provide at his or her own expense a suitable place for the electrical meter, safe from damage and accessible for examination. In all cases where the meter is injured or damaged by the act of neglect of the occupant of the premises, or his or her agents or servants, the cost of repair or replacing the same shall be paid by the owner or occupant and in case of neglect or refusal to pay the same on demand, the electrical supply may be turned off or the meter removed, or both, and shall not be again turned on until such cost and penalty of \$50 for turning off and on is paid.

All three phase customers will need to follow Resolution 3-11-26 for new builds and/or any line extensions needed. The applicant will be responsible for 50% of the total cost to update or add a new service.

3. Load management:

§ 53.56 INSTALLATION OF REQUIRED EQUIPMENT.

(A) The city shall install in each home or commercial building to which it distributes electric power a load control receiver, the cost of said installation to be an obligation of the city.

(B) Said receivers shall be connected to all electric water heaters, central air conditioners, 220 volt window air conditioners and electric space heaters.

(C) The city, through its employees and agents, shall have the right to enter upon the consumer's premises upon written or oral notice to said consumer, for the purpose of installing, maintaining, relocating, repairing and removing said receivers.

4. Sewer Tap:

§51.04 SANITARY SEWERS, BUILDING SEWERS AND CONNECTIONS.

(A) No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Utility Manager.

(B) (1) There shall be two classes of building sewer permits for:

(a) Residential and commercial service; and

(b) Service to establishments producing industrial wastes.

(2) In either case, the owner(s) or his or her agent shall make application on a special form furnished by the city. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgement of the Utility Manager. A permit and inspection fee of \$200 for a residential or commercial building sewer permit and \$200 for an industrial sewer permit or connection outside the city limits shall be paid to the city at the time the application is filed. The foregoing fees for sewer permits are in addition to the tap fee established under § 50.02 of this title.

(C) All costs and expense incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

(D) A separate and independent building sewer shall be provided for every building, except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as

one building sewer, but the city does not and will not assume any obligation or responsibility for damage caused by or resulting from any such single connection aforementioned.

(E) Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the Utility Manager, to meet all requirements of this chapter.

(F) The size, slope, alignment, materials of construction of all sanitary sewers, including building sewers, and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench, shall all conform to the requirements of the Building and Plumbing Code or other applicable rules and regulations of the city and the state. In the absence of suitable code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the A.S.T.M. and W.P.C.F. Manual of Practice No. 9 shall apply.

(G) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

(H) No person shall make connection of roof downspouts, foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer unless such connection is approved by the Utility Manager and the State Department of Health for purposes of disposal of polluted surface drainage.

(I) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the city and the state, or the procedures set forth in appropriate specifications of the A.S.T.M. and W.P.C.F. Manual of Practice No. 9. All such connections shall be made gas-tight and water-tight and verified by proper testing. Any deviation from the prescribed procedures and materials must be approved by the Utility Manager before installation.

(J) The applicant for the building sewer permit shall notify the Utility Manager when the building sewer is ready for inspection and connection to the public sewer. The connection and testing shall be made under the supervision of the Utility Manager or his or her representative.

(K) All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the city

5. Water Tap:

§ 52.08 SERVICE PIPE CONNECTIONS.

(A) All work to be done in laying the service pipe from the water main into the premises to be served, and all labor connected therewith and required under the provisions of this chapter, except the making of the tap itself shall be done at the sole expense of the owner of the property or the customer, who shall at all times hold the city harmless and agree to indemnify the city against all

accidents or damages to persons or property arising from neglect or failure to exercise reasonable care in the performance of said work.

(B) No distributing pipe shall be used or laid within the city except by prior authorization of the City Council. In the event that the use of a distributing pipe is authorized by the City Council, the customer or owner of the premises to be served shall be responsible for all expenses for work done in laying said distributing pipe from the boundary of the property to be served into the actual premises. The city will be responsible for all expenses of laying such distributing pipe from the water main to be tapped to the boundary line of the property to be served. The owner of the property or other customer requesting such service connection shall, at all times, hold the city harmless and indemnify the city against all accidents or damage to persons or property arising from neglect or the failure to exercise reasonable care in the performance of said work.

(C) If a copper pipe is used, copper couplings must also be used. Any property owner who shall discontinue an old service for any reason shall, at his or her own expense, have said old service disconnected at the city main, and if said property owner fails to do so, there shall be no water service to said premises. It shall be the duty of all plumbers, in the event they replace an old service, to disconnect any discontinued service lines serving said premises from the city main. All service lines, including private lines, must run parallel to or at right angles to the street.

6. Building permit

§ 150.64 FEES.

(A) The applicant upon making application for a building permit for any of the reasons stated in § 150.63 must pay to the city a permit fee, which shall be retained by the city whether the application is granted or not.

(B) All such fees shall be paid to the Finance Officer to be deposited in the General Fund of the city.

\$2.00 first \$1,000.00, \$1.00 per \$1,000.00 thereafter.

Hookup Electrical Fee \$250.00

Fee Totals:

Water – Residential : \$150.00

Water – Multi Family / Commercial : \$200.00

Sewer – Residential : \$150.00

Sewer – Multi Family / Commercial : \$250.00

Rep. Dep. \$ 100.00

Permit fee: \$ 2.00

Total \$ _____

OVERHEAD VIEW OF SITE:

Include locations of water, sewer, and electrical lines required or existing. Lot lines, driveway, and any other information about the site that may be necessary for the permit approved.

Owner or Agent Signature: _____

Date: _____

For Council and Building Inspector Only

Approval date: _____

Signature of Bldg. Inspector: _____

Disapproval date: _____

Signature of Finance Officer: _____

Council and Mayor Notification date: _____

Mayor signature and date: _____

Util.Supt. Notification date: _____

Superintendent signature and date: _____